

**GREENWICH STEINER SCHOOL**

**IMPORTANT INFORMATION FOR PARENTS**

**THE CHAIR OF TRUSTEES IS**

**Philip Clemo**

Philip can be contacted through the school office at Woodlands, 90 Mycenae Road, London SE3 7SE. Telephone – 020.8858.4404.

His confidential e-mail address is [phil@greenwichsteinerschool.org.uk](mailto:phil@greenwichsteinerschool.org.uk)

**MAKING A COMPLAINT TO THE SCHOOL**

If you wish to make a complaint a copy of the complaint's procedure is available in the Parents' Information file in the Parents Room at Woodlands and is available from the office or on the web-site.

In the first instance you should contact **Fran Russell the Business Manager** at Woodlands or e-mail her on [fran@greenwichsteinerschool.org.uk](mailto:fran@greenwichsteinerschool.org.uk)

The trustee responsible for overseeing complaints is **Bram van den Reijen** (*the Designated Trustee*). Telephone the school office as above or e-mail him confidentially on [bram@greenwichsteinerschool.org.uk](mailto:bram@greenwichsteinerschool.org.uk). He can be contacted at any time regarding a complaint.

**MAKING A COMPLAINT TO SCHOOL INSPECTORS**

Both Schools Inspection Service (SIS) the organisation which inspects Steiner schools and Ofsted have a complaints procedure for parents. You can contact them as follows:

SIS: [enquiries@schoolinspectionsservice.co.uk](mailto:enquiries@schoolinspectionsservice.co.uk)

Ofsted: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

Telephone: 0300.123.4666

In the last 12 months we have recieved 4 complaints

May 2010.